



Playbox Prime/Preschool waiting list application form.

REGISTERED CHARITY NO 1037810

Today's date

Your child's forename

Your child's surname

Your child's date of birth

Parent/Guardian name

Home address

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Post code

Mobile number (this is how we will contact you).....

Email address (please print).....

Please tell us where you heard about Playbox

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Please provide a copy of your child's birth certificate (we can copy this for you, free of charge).

Playbox is open five days each week from 8.30am to 11.30am and 12.30pm to 4.00pm with one hour lunch club available for children who stay all day.

Fees are £4.50 each hour, due one term in advance. Two year old funding available for eligible children. The term after a child's third birthday they are entitled 15/30 hours government funding each week.

Please write any preference of sessions, and whether you would like to start your child in the Playbox Preschool, 3 and 4 years or Playbox Prime, 2 and 3 years.

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What will happen next?

- + Your mobile number will be added to our system, you will soon receive a text to confirm this. If you haven't heard within two weeks please contact us again.*
- + In April you will receive a text letting you know about the following academic year's session availability. You will be invited to phone to book sessions and an induction.*
- + If you have not heard from us by the end of April, please phone us again, we will see what we can do to help you.*

We arrange our waiting list in birth order. In addition, we take into account the following:

- + the vicinity of the home to Playbox;*
- + children already attending our Pandas toddler and Prime groups;*
- + Siblings of children already attending.*

Parents are invited to register their children with Playbox the term before they expect them to attend.

Once registered and requested sessions are booked into Playbox, we expect these sessions to be taken up the following term.

If your child's birthday falls after 31st August and you would like them to start with us the following January (when you receive the government funding), you will be invited to book your sessions for the January from October, after the Autumn half term.

If your child will be funded from the following April, you will be invited to book your sessions late February, after the spring half term.

If you know you will want particular sessions, due to work commitments, these spaces can only be secured by your child's attendance, and/or full payment of the up to date hourly fee. Which on September 2017 is £4.50 an hour.

Childcare spaces are almost always available, for all children on our waiting list, However, these are not guaranteed and are filled on a first come first served basis.